



Agency Bulletin: 2014-AZ02

Date: September 10, 2014
To: All AZ Title Agents
From: DJ Horn, Vice President/ Western Region Agency Manager
RE: Closing Protection Letters

Effective immediately – the buyers and sellers closing protection letters are now available on-line through FirstNet Agent Access at <http://firstnet.fnti.com>.

We have enhanced the CPL process by allowing you to now choose which letter you wish to issue by simply clicking a box. The initial steps are the same - logging in and selecting ICS Letters. Now, however, when you select the "Create New ICSL", an option is presented for you to select "Lender", "Buyer", or "Seller". If you select Lender, the Standard Letter for AZ will be available. Simply complete it as you have in the past. If you select Buyer or Seller, the combined Buyer/Seller Letter for AZ will be created based on the information you enter. Please pay special attention to selecting the correct state for the Buyer/Seller address. This drop down feature was designed to accommodate out of state addressees.

We know this improvement will allow you to easily prepare the necessary Closing Protection Letters. If you have any questions or concerns with the process, please do not hesitate to contact our offices at 1-888-944-3684.